



Apartment Maintenance Technician

Centre County Housing Authority - Bellefonte, PA 16823

\$15 - \$17 an hour

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We are currently looking for a dedicated, trustworthy, hard-working individual who has the experience and skills to maintain our apartment buildings and grounds up to code standards. This individual must live within 30 driving minutes of the Centre County Housing Authority to safely address emergency maintenance calls. This is a full-time; Monday through Friday 8 a.m. to 4 p.m. position with a comparable starting wage and excellent benefit package. This position will require a compensated on-call schedule every 3rd week. This individual must provide excellent customer service to our tenants. This individual will be responsible for trouble shooting repairs and service issues that occur in the tenants apartments. Some of these services will be minor appliance, electrical, carpentry, plumbing, or HVAC issues. This individual will be responsible for Covid-19 sanitization, apartment turnovers, maintenance upkeep of the building, sidewalk snow removal, and lawn/landscaping care. Must be able to lift 50 plus pounds. This position will entail supply ordering, inventory control, hiring of contractors, and monitoring contracted projects as required. Individual must possess excellent communicative skills, writing and spelling skills, must be organized, self-directed, self-reliant, and have the initiative to perform these and all other duties required to keep our buildings and property up to code standards. Must be a team player with our other maintenance technicians and must be able to work with and take direction from the Property Managers.

Job Type: Full-time

Pay: \$15.00 - \$17.00 per hour

Benefits:

- 401(k) Matching
- Dental Insurance
- Health Insurance
- Paid Time Off
- Vision Insurance

Schedule:

- Monday to Friday
- On Call

Experience:

- Maintenance Technician: 3 years (Required)

Location:

- Bellefonte, PA 16823 (Required)

License:

- Driver's License (Required)
- HVAC Certification (Preferred)

Work authorization:

- United States (Required)

Work Location:

- One location